



December 8, 2018
Vendor Registration

(Return this sheet with registration fee)

Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Product Name (if applicable): \_\_\_\_\_

Product(s) Description: \_\_\_\_\_

Will you be planning to give away FREE items? \_\_\_ No \_\_\_ Yes

If yes, brief description: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Check Vendor type/Utilities Needed/Fee
Please check all that apply

- Non-Profit/Carrabelle Chamber Member- giving free items or information..... No fee
Non Profit selling items/Carrabelle Chamber Member- Vendor Booth (14.02+tax .98)... \$ 15
Other Vendor Booth (28.04+tax 1.96)..... \$ 30

Need access to water

Electrical Access (LED lighting ie. Holiday Lights)..... No fee

Electrical Access-Bringing appliances that draw high amperage
\*\*\*LIMIT 1--hotplate, space heater, griddle, etc. or 2 crockpots..... \$ 10

Bringing my own generator (will be placed in an end booth)

Bringing a propane fueled device

As a courtesy to our vendors, we will try to group our smoking/non-smoking vendors together if possible

- No smoking area
Smoking area
No preference

Total fee Submitted: \_\_\_\_\_

For Information Contact

Lisa Munson (850) 697-2585 or chamber@nettally.com

Please Return Completed Vendor Registration and Check by December 1, 2018 to

Carrabelle Chamber of Commerce P. O. Box DD, Carrabelle, FL 32322

Or in person to 105 St. James Hwy. (Hwy 98)

Space is limited. First come, first served, so reserve early!



## Vendor Information Sheet

Please keep this sheet

The Carrabelle Chamber of Commerce cordially invites YOU to participate in the Annual Carrabelle Holiday on the Harbor & Boat Parade of Lights. We hope you will join us for what has become a favorite Christmas event not only for the Carrabelle community, but for much of the Forgotten Coast. Carrabelle's Holiday on the Harbor event is a non-competitive vendor fair and we strive to keep each product type exclusive. Once you have reserved your spot (including paying the fee), no other vendors with your exact product type will be approved. In order to give you the best experience and greatest opportunity at sales, we only accept vendors with non-competing product types. Previous vendors will be given priority and we make every effort to assign them their preferred location, so please register early. All tents and shelters must be secured by weights by the start of the festival. Booths are on pavement. (Note: All photographs/videos taken at this and other events are property of the Carrabelle Chamber of Commerce and you consent to their use by signing the vendor registration. No images/video may be copied, remixed, transformed, redistributed, or built upon in any medium or format, for commercial purposes without the written consent of the Carrabelle Chamber of Commerce.)

**Saturday, December 8<sup>th</sup>:**

### **9:00 a.m.-12:30 p.m. EST Vendor Check-in & Setup**

See Vendor Registration table at the corner of Hwy 98 & Marine Street to receive booth assignment and map. No changing booth assignments. Power access needs will be addressed in order of check-in, so please be patient. Booth space is 10 x 12. Vendors must provide all necessary tent/cover, furnishings and equipment such as tables, chairs, and any other requirements for their booths. Vendors are also responsible for having all required government licenses and to meet all health and safety requirements. The booth fee must be paid on or before the assignment of the booth and is **not refundable** for any reason. Traffic is one way down Marine Street from Hwy 98 & vendor check-in booth because of the narrowness for setting up & dismantling booths. All vehicles must be clear of the vendor area and parked in designated parking area by 12:45 p.m. unless the vehicle is part of the booth display and prior arrangements are made.

**Festival hours are 1:00 p.m.-8:00 p.m. EST** Please plan to keep your booth open the entire time from 1:00 p.m.-8:00 p.m. Breakdown booth after 8:00 p.m.

Note: The boat parade will start at about 6:30 p.m. with fireworks finale.

### **For Information Contact**

Lisa Munson (850) 697-2585 or [chamber@nettally.com](mailto:chamber@nettally.com)

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Event hosted by the Carrabelle Chamber of Commerce in partnership with the Carrabelle CRA.  
Partially funded by the Franklin County Tourist Development Council.